

## **ACTION SHEET - Actions from the previous meeting**

<b>ACTIONS FROM 25.01.12</b>			
<b>Action</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 1	The Chairman to write to the Kent County Council Head of Financial Services with the questions set out in the email dated 17 January 2012.	Letter sent to Kent County Council on 30/01/12 and reply received dated 17/02/12. Both letters were emailed to Finance Advisory Group Members on 13/03/12.	Adrian Rowbotham Ext: 7153
ACTION 2	The Principal Accountant to bring a report to the next meeting of the Finance Advisory Group about alternative investment options in Treasury Management.	Report to Finance Advisory Group on 28/03/12.	Roy Parsons Ext: 7204
ACTION 3	The Principal Accountant to add the credit rating of an institution to the next list of investments.	Completed	Roy Parsons Ext: 7204

ACTION 4	Officers to provide totals for annual savings for shared working arrangements the next time the Partnership Working – Costs and Savings report is presented.	To be added to the next report.	Adrian Rowbotham Ext: 7153
ACTION 5	Officers to present an item on Partnership Working – Costs and Savings annually	Added to Forward Programme in January 2013.	Adrian Rowbotham Ext: 7153
ACTION 6	The Head of Environmental and Operational Services to be asked to address diesel procurement when invited to give a presentation on Direct Services at the next meeting.	Item to Finance Advisory Group on 28/03/12.	Richard Wilson Ext: 7262